

INTRODUCTION

European credit transfer and accumulation system (ECTS) – is a system of transferring and accumulating credits used in the European Higher Education Area with the aim to provide recognition, verify qualifications and educational components, facilitate academic mobility of higher education applicants.

The system is based on defining academic workload of the higher education applicants required to achieve specified learning outcomes and is recorded in ECTS credits.

ECTS Credit – is a unit measuring the volume of academic workload of higher education applicant required to achieve specific (expected) learning outcomes.

One ECTS credit equals to 30 hours.

Workload of one academic year for full-time study is usually 60 ECTS credits.

Credits are awarded to higher education applicants after successful covering of the discipline and positive assessment of the achieved learning outcomes. Credit transfer and accumulation are facilitated by the use of ECTS key documents.

ECTS key documents are: Catalogue of the Discipline (information package), Application Form, Learning Agreement, Transcript of Records, European standard Diploma Supplement.

The list of grades for the subject reflects student’s achievement in a way that is generally comprehensible and easily perceived in different educational establishments. For this purpose it uses a table of grades correspondence under 100-score assessment system, a national scale and an ECTS scale.

Table of correspondence of ECTS grading scale, national and KNUTE assessment systems

Grade according to ECTS scale	Definition	Grade according to	
		National system	KNUTE system
A	EXCELLENT – excellent performance with few mistakes	excellent	90–100
B	VERY GOOD – above average with several mistakes	good	82–89
C	GOOD – generally correct work with a number of significant errors		75–81
D	SATISFACTORY – not bad, but considerable amount of drawbacks	satisfactory	69–74
E	SUFFICIENTLY – performance meets the minimum criteria		60–68

The end of the table

Grade according to ECTS scale	Definition	Grade according to	
		National system	KNUTE system
FX	UNSATISFACTORY – certain amount of work has to be done before retaking	unsatisfactory	35–59
F	UNSATISFACTORY – serious further work, course repetition is required		1–34

1. General information.

1.1. Name and address.

Kyiv National University of Trade and Economics

Address: 19 Kyoto St., Kyiv, 02156 Fax: 544-39-74, 544-74-14

Email: knteu@knteu.kiev.ua, <http://www.knteu.kiev.ua>

1.2. Institution description (type and status in particular).

KNUTE is one of the most prestigious educational institutions of Ukraine, accredited at the highest, IVth level of accreditation. Its history dates back from the Kiev branch of the All-Union Correspondence Institute of Soviet Trade, established in 1946. By the Decree of the President of Ukraine the University was given a national status in 2000. In 2006 KNUTE joined Magna universities.

Management of the University is conducted on the principles of autonomy and self-governance, democratic decision-making. The Quality Management System at KNUTE is certified according to ISO 9001: 2008 (ISO 9001: 2009).

The university is a leader in reforming the higher education in Ukraine, the first in the country to make significant updates to the content of education, wide-scale introduction of computerization, new educational technologies based on software and global information networks. In the higher educational institution is successfully developed integrated multistage education, the focus is on the international mobility of students and teachers.

There was created a modern library complex with electronic support to readers, access to full-text electronic resources of international databases.

More than 35 thousand students study at the university. There are 6 faculties, including the Faculty of International Trade and Law; the Faculty of Economics, Management and Psychology; the Faculty of Finance and Banking; the Faculty of Accounting, Auditing and Informational Systems; the Faculty of Restaurant, Hotel and Tourism Business; the Faculty of Trade and Marketing. There is conducted professional training of specialists in 43 bachelor and 47 master programs for the areas of domestic and foreign trade,

financial system and law, customs, antitrust activities, enterprise economics, banking and insurance, accounting, financial control, commodity science, consumer protection, restaurant, tourism and hotel business, marketing and communications industry, etc.

Among the graduates there are well-known public figures, heads of state and government authorities, organizations and businesses, scientists, business people, entrepreneurs.

In KNUTE operate 28 research schools, PhD and doctoral studies. The University has a strong team of highly qualified lecturers and researchers, able to complete an assigned task successfully. The proportion of lecturers with academic degrees of doctor of sciences and PhD is more than 80 percent, among them – Honored workers of science and technology, Honored Workers of high school, academicians and corresponding members of Academies of Sciences.

There are four specialized Academic Councils for awarding doctor's degree and PhD. Was created a system of improving pedagogical skills, mastering modern forms of and teaching methods by the faculty.

To ensure a high level of training students are functioning Center for European Education, Center for External Independent Assessment Preparation, Center for Education and Production Training, Preparatory Department for Foreign Citizens and Persons without Citizenship, Career Development Center, Centre for Distance Learning, Scientific-Research Financial Institute, Center for Technology Transfer, Business Incubator, Center for Pedagogic and Psychological Research, High School of Teacher Excellence, Institute of Higher Qualification, Center for Quality Management, Center for Preparing Instructional Publications, Training and Production Association, Legal Clinic “Center for Legal Protection”, Scientific-technical Center for certification of products, services and quality systems, etc.

Institute of Higher Qualification is a structural division of KNUTE which provides educational services, including ones of international level, to prepare highly qualified professionals willing to work in modern economic conditions and compete successfully both on the domestic and international labor markets (MBA programs, retraining and further training of staff).

The material and technical base of university complies with international standards. Favorable social conditions were created for the students. The university offers its faculty and students 2 dining rooms, 7 cafeterias, a medical center, laundry and other household facilities. Students can get free psychological and legal assistance. Students and staff are able to recreate their health at the recreation center (Black Sea coast).

The university, in addition to the basic institution, consists of 6 academic institutes, 9 colleges and 3 higher business schools located in Kyiv,

Kharkiv, Vinnytsa, Chernivtsi, Khmelnytsky, Uzhgorod, Colomyja, Burshtyn, Zhytomyr, Odesa.

Material and technical base of the University complies with international standards to support the educational process with computer equipment, software, laboratory supplies, etc. For students were created favorable social and household conditions, there are 5 dormitories, 8 cafeterias, 2 dining rooms, first-aid post, laundry. Sports base includes 2 modern indoor sport facilities, a football field with artificial turf, sports-grounds, exercise and dance halls. Students are able to demonstrate their creativity and talents on the stage of the concert hall which has 750 seats.

Members of the trade union of the University have the opportunity to revitalize in recreation centers on the Black Sea.

Institution provides free legal and psychological assistance; there are many scientific groups and professional clubs.

KNUTE signed agreements with ministries, establishments, organizations and enterprises, including the Audit Chamber of Ukraine, the National Bank of Ukraine, the Ministry of Economic Development and Trade of Ukraine, Ministry of Finance, Ministry of Foreign Affairs of Ukraine, State Fiscal Service of Ukraine, State Customs Service of Ukraine, State Treasury of Ukraine, Anti-Monopoly Committee of Ukraine, State Finance Inspection of Ukraine, Pension Fund of Ukraine, commercial banks, chambers of commerce, retail chains, insurance companies, advertising agencies and other institutions.

University is a member of the prestigious international organizations: International Association of Universities, University Agency of Francophonie, International Society of Commodity Scientists and Technologists, Association of Leading University Higher Business Schools, European Association for International Education, International Association of higher and secondary specialized educational institutions of trade and consumer cooperation, World Association for Recreation. There were established and maintained close relations with more than 100 universities, international centers and institutions in more than 30 countries. There is conducted an exchange of teaching staff, students, are carried out international projects concerning higher education, improving educational programs of various levels of training and retraining of specialists.

1.3. Academic bodies.

Mazaraki Anatoliy	Rector, Doctor of Sciences (Economics), Professor, Academician of the National Academy of Educational Sciences of Ukraine, Honored Worker of Science and Technology of Ukraine
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Prytulka Natalia	First Vice-Rector for Scientific-Pedagogical Work, Doctor of Technical Sciences, Professor
Shapoval Svitlana	Vice-Rector for Scientific-Pedagogical Work, PhD in Technical Sciences, Associate Professor
Melnichenko Svitlana	Vice-Rector for Scientific Work, Doctor of Sciences (Economics), Professor
Sai Valeriy	Vice-Rector for Scientific-Pedagogical Work and International Relations, PhD in Economics, Associate Professor, Protocol Advisor of I rank
Shapoval Leonid	Vice-Rector for Administrative and Economic Work

1.4. Academic calendar.

Start of academic classes – 1 September.

End of classes – 30 June.

Educational process is carried out by semesters.

Duration of semesters, practical training, examination sessions, certification, and vacation is determined by the schedule of educational process for each year.

1.5. The list of available academic programs.

Key and Title Branch of Knowledge	Specialty (major)	Specialty of Educative Degree «Bachelor»	Specialty of Educative Degree «Master»
03 Liberal Arts	035 Philology	Translation – English language	–
05 Social and behavioural sciences	051 Economics	Economic Cybernetics	Economic Cybernetics
		International Economics	International Economics
			Economics of enterprise
			Economic safety of enterprise

Continuation of the table

Key and Title Branch of Knowledge	Specialty (major)	Specialty of Educative Degree «Bachelor»	Specialty of Educative Degree «Master»	
		Economics of enterprise	Financial management	
		Finance of enterprise		
	053 Psychology	Psychology	Psychology	
	056 International economic relations	International business	International business	
		International trade		
	International marketing			
06 Journalism	061 Journalism	Advertising and Public Relations	Advertising	
07 Management and Administration	071	Accounting and taxation	Accounting and taxation	
		Financial control	Financial control	
		Auditing activity	Auditing activity	
	072 Finance, banking and insurance	State finance	State finance	State finance
		Banking		
		State treasury	Banking	
		State finance	State finance	
		Insurance	Insurance	
	073 Management	Management of international economic activity	Management of international economic activity	Management of international economic activity
		Management of organizations	Management of organizations	Management of organizations
		Trade management	Trade management	Trade management
		Personnel management	Personnel management	Personnel management
		Hotel and restaurant management	Hotel and restaurant management	Hotel and restaurant management
		Tourism management	Tourism management	Tourism management
				Management of investment activity
			Management of innovation activity	

Continuation of the table

Key and Title Branch of Knowledge	Specialty (major)	Specialty of Educative Degree «Bachelor»	Specialty of Educative Degree «Master»
	074 Public management and administration	Public management and administration	Public management and administration
			Management in sphere of economic competition
	075 Marketing	Marketing	Marketing
		Advertising	Advertising
	076 Entrepreneursh ip, trade and exchange activities	Wholesale and retail Trade	Organization of wholesale and retail trade
		Merchandising and commercial logistics	Merchandising and commercial logistics
		Merchandising and organization of external trade	Merchandising and organization of external trade
		Customs	Customs
		Goods safety and quality management	Goods safety and quality management
	08 Law	081 Law	Commercial law
Financial law			Financial law
Legal support of entrepreneurial activity security			Legal support of entrepreneurial activity security
Civil law and trial			Civil law and trial
082 International law		International law	International law
12 Information technologies	121 Software engineering	Software engineering	–
	122 Computer sciences and information technologies	Computer sciences and information technologies	Computer sciences and information technologies

The end of the table

Key and Title Branch of Knowledge	Specialty (major)	Specialty of Educative Degree «Bachelor»	Specialty of Educative Degree «Master»
18 Manufacturing and technologies	181 Food technologies	Restaurant technologies	Restaurant technologies
24 Service sector	241 Hotel and catering business	Hotel and catering business	Hotel and catering business
			International hotel business
	242 Tourism	Tourism	International tourism business
			Health resort business

1.6. Admission requirements, including language policy and registration procedure.

Data on entrance tests and terms of admission to study for the degree of bachelor, master, specialist academic level is available at the website of Kyiv National University of Trade and Economics: <https://www.knteu.kiev.ua/blog/read/?pid=4936&uk>

1.7. Mechanisms for credit mobility and prior learning recognition (formal and informal).

Definition of credit mobility and prior learning is conducted under the Law of Ukraine «On Education», the Law of Ukraine «On Higher Education», Regulations on the procedure of realizing the right for academic mobility, Provisions on the organization of educational process to obtain the first (bachelor) and second (master) degrees of higher education at KNUTE, Regulations on the procedure realizing the right for academic mobility at KNUTE, agreements on education in terms of academic mobility.

The basis of determining credit mobility make these basic documents:

- course catalogue;
- learning agreement;
- academic transcript;
- certificate of educational practice.

Under the terms of credit mobility a student gets transfer of all credits he/she obtained outside the main educational institution and which are the components of the educational program.

1.8. Policy of ECTS credits distribution (institutional credit framework).

Distribution of ECTS credits is based on the official length of training program cycle and is defined by the curriculum.

KNUTE distributes credits among academic disciplines independently. Credits are distributed to all the disciplines covered by the student, practical training, completion of final qualifying projects (assignments), certification. Credits are awarded only after completion of the discipline and on condition of successful completion of one of the final control types.

1.9. Mechanisms of academic management.

Mechanisms of academic management at KNUTE are defined as:

- Provisions on the organization of educational process to obtain the first (bachelor) and second (master) degrees of higher education at KNUTE;
- Provisions on the system of evaluating the success of applicants seeking «bachelor», «master» higher education degrees at KNUTE;
- Provisions on individual student curriculum at KNUTE;
- Provisions on the organization of completion and public presentation of term papers (projects) at KNUTE;
- Provisions on conducting student practical training at KNUTE;
- Provisions on distance learning at KNUTE;
- Provisions on the procedure for realizing the right for academic mobility at KNUTE.

2. Resources and facilities.

2.1. Students' chair of Human Resources department.

In Students' chair of Human Resources department identification records, education documents, work record books of students studying at KNUTE are kept. The main tasks of Students' chair staff are:

- 1) timely inclusion of current changes in identification records;
- 2) keeping documents in order;
- 3) providing information on writing requests of any institutions;
- 4) providing information to students, explanation as for the labour Law Code of Ukraine;
- 5) providing Xerox services to students.

2.2 Accommodation/housing conditions.

On the territory of the campus there are four dormitories, situated 5-minute walk from the main academic building and a 15-minute walk from metro stations «Lisova» and «Chernihivska».

The city center (Khreschatyk Str.) can be reached in 30 minutes. There's a forest park zone and Kyoto Park near the university.

Rooms in the dormitory are for 2, 3, 4, 5, 6 beds, with bathrooms, kitchens on each floor and centralized laundry.

Students from other cities get housing in dormitories in case if free rooms are available upon application from faculties by order of the Rector. The university and the student conclude a contract on the right of residence in

the student dormitory, which establishes the rights and duties and responsibilities of the parties for compliance and enforcement.

Foreign students live in dormitories number 2 and 4.

Dormitories addresses:

- № 1 – 8 D.Miliutenko st., Kyiv, 02156;
Tel. (044) 531-49-06, (044) 531-49-05;
- № 2 – 6 D.Miliutenko st., Kyiv, 02156;
Tel. (044) 531-48-91, (044) 519-37-41, (044) 513-11-82;
- № 3 - 2 M.Mateiuka st., Kyiv, 02156;
Tel. (044) 531-49-28, (044) 513-13-32;
- № 4 – 2-a M.Mateiuka st., Kyiv, 02156;
Tel. (044) 531-47-62, (044) 531-47-99.
- 23 Lobachevskogo st., Kyiv, 02090;
Tel. (044) 574-15-46, 574-16-83

2.3. Catering.

The University has three modern canteens in buildings B, D and E, where there is an opportunity to take quality, inexpensive and balanced meals. In particular, the cafe-restaurant «Venice» (Building B) serves Italian cuisine.

The average cost of breakfast in the canteen of the University is from 15 to 20 UAH; lunch - from 25 to 35 UAH.

Every day in all academic buildings work cafes, where it is possible to buy own-produced foods: main dishes (over 15 types), side dishes (over 10 types), cold dishes (over 12 types), hot and cold drinks, fresh pastries and desserts, produced in our own confectionery shop (over 35 species). In academic buildings, dormitories operate vending machines with hot and cold drinks, confectionery.

2.4. The cost of accommodation.

The cost of accommodation is 279-330 UAH per month (depending on the number of persons living in the room).

2.5. Financial support of students.

Full-time students, who are studying on state cost, are once a semester is allocated a scholarship following their results in studying and academic success.

The size of scholarship is arranged by the Cabinet of Ministers of Ukraine. All first-year students receive minimal academic scholarship in the first semester.

Students of privileged categories (orphans, disabled people, students, who have children, students from needy families, suffered from Chernobyl Disaster) receive social scholarships.

For excellence in studying, taking part in scientific and public work university students may be allocated personal academic scholarship of KNUTE and personalised academic scholarships of The President of Ukraine, Verkhovna Rada (Supreme Council) of Ukraine, Cabinet of Ministers of Ukraine, Kyiv City Head.

For success in studying, participation in scientific, public and sport activity students may be encouraged with valuable presents and monetary rewards as well.

To raise the living standards of students from less encouraged social strata they can be given monetary assistance.

Allocation and payment of scholarship to students, who are foreign citizens and people without citizenship, is done according to Ukraine's international agreements and The Cabinet of Ministers' acts.

To students, studying on contracts signed between university and physical or legal entity, scholarship can be paid at the expense of these persons, if it is foreseen in contract.

2.6. Medical services.

On campus operates first aid post where work a general practitioner, a nurse and 2 nurse practitioners who receive students, perform immunizations, handle procedures, conduct health education work.

Medical treatment of foreign citizens temporarily residing on the territory of Ukraine is carried out in public and municipal health facilities at their own expense including health insurance contracts with Ukrainian insurers.

2.7. Insurance.

Medical assistance is given to foreigners or persons without citizenship according to the rules, written in the Legislation of Ukraine.

Provision of medical assistance to foreign citizens is carried out according to the Order of providing medical assistance to foreigners and people without citizenship, who temporarily live on the territory of Ukraine, approved by the Cabinet of Ministers of Ukraine act from the 22nd of June 2011 № 667 and article 44 of the Law of Ukraine «On insurance».

Foreigners and persons without citizenship can apply for medical assistance, including emergency, to any state or municipal medical care establishment.

Payment of medical assistance cost, including emergency, is carried out by foreigners or persons without citizenship in case of deficiency of insurance contracts and insurer, if a foreigner has a proper insurance contract.

If necessary, the university helps to obtain medical insurance card for providing medical assistance.

2.8. Opportunities for students with disabilities and special needs.

KNUTE has created favorable conditions for studying, comfortable stay and accommodation of students with special needs.

Access for students with special needs, including those in wheelchairs to areas of higher education, dormitories has been provided:

- Building A is equipped with an elevator and lifting platforms for people with special needs;
- Building D, the congress-hall (building C), dormitories № 2, 4 have ramps for wheelchairs;
- in dormitories № 2, 4 there are specially equipped rooms for people with handcuffed physical capacities (toilet and bathroom with special handholds);
- staircase flights are equipped with handholds;
- lift call-button, light switchers in the university are placed on accessible for seated man level.

Students with special needs regularly receive welfare assistance from Rector's office to supply their social adaptation psychological assistance of practical psychologists is given.

For some categories of students on the base of rules and regulatory acts for obtaining state subsidy and guaranty social scholarships are granted. They are paid to:

- orphan students and those, who are left without parents' care, and also to those students, who were left without parents at the age from 18 to 23 during studying;
- students from the number of those, who according to The Law of Ukraine «On the state and social protection of the citizens, who were injured due to Chernobyl Disaster», welfare assistance to obtain the scholarship is guaranteed;
- students, who are disabled children and disabled of the I–III groups;
- students, who have sight and hearing disabilities;
- students, who have families with children and in which both from the couple or mother (father) are studying at university on full-time department;
- students who are permanent residents of settlements which were given the status of the mountain ones;
- students from among the soldiers, which were equated to invalids of war;
- students from among those that were part of the military divisions that by the decision of relevant authorities were directed for peacekeeping missions or business trips to the states with fighting activities.

2.9. Learning facilities.

Library of KNUTE is a research, information, educational, cultural and educational structural unit with comprehensive funds of documents. The main purpose of library's activity is to actively promote the development and

implementation of advanced learning technologies, creating conditions for effective scientific and educational process. The administration of the university assists in broadening the informational resources in the library, creation availability and convenience in using the book funds. During 2015 book funds of the library were enriched with actual, modern publications on economics, finance, management, business, law, socio-political, informational systems and technologies, and also periodical press, methodical and informational materials, publications of KNUTE (textbooks, handbooks, methodical recommendations and instructions on studying disciplines). Now book fund counts over 1,435 million printed publications from different branches of knowledge – textbooks, handbooks, scientific and additional literature. Annual increase of library's documents fund makes up nearly 12,000 exemplars, purchasing of periodicals from Ukraine and foreign countries makes up 200 items.

Library has modern technical facilities and resources. There were installed 97 computers and 3 powerful servers, were created necessary conditions for effective readers service, arrangement of documents funds, electronic catalogues, document exhibitions. There is free Wi-Fi connection to educational resources in the Internet.

To library users' service there are 6 reading-halls, 7 lending libraries, multimedia library, foreign literature hall, cards and electronic catalogues hall, new literature hall, MBA, special sectors such as methodological sector of KNUTE, dissertation and dissertation abstracts sector.

All work processes in the library are computerised: documents' funds compilation, scientific elaboration of documents, outgiving of the documents to users, search for the documents in electronic catalogues, etc. For signing up and using the library there is an electronic signature (PIN-CODE) in reader's electronic form.

Media library provides information services in all areas of learning and research work of the university and promotes the use of Internet resources as educational potential. For the users is available fund of multimedia documents of educational and cognitive importance on different media (CD and DVD-discs, video-cassettes, etc.). Is being formed a full-text database of electronic textbooks and programs, methodical recommendations and works of KNUTE teachers. Also in the multimedia library was offered free access to the websites of national and foreign libraries, electronic information resources of Ukraine and foreign countries, international projects. Media library is equipped with modern computers connected to the Internet.

Media library allows reviewing and copying documents in electronic full-text form (if necessary). Equipped with 20 computers, devices for reading CD- and DVD-ROMs, and contains a database of electronic textbooks, curricula and other information sources.

Media library, in addition to full-text databases on the Internet, is supplied with collections of documents in electronic form. Network local

resources (learning-methodical editions) make up 3,496 copies. Documents on removable media make up 2,244 copies. Media library conducts monthly electronic informing of KNUTE structural units on new receipts and text databases. The university library has access to electronic databases of documents:

- ABIS (UFD/Library)
- Full text base of information resource of the company EBSCO PUBLISHING.
- Full text document base Publishing House «Hrebennikov» (grebennikov.ru).
- Russian scientific electronic library (e-library.ru).
- Database of economics and law (Polpred.com).
- Regulatory acts of Ukraine – base of legislative and regulatory acts of Ukraine.
- Open archives of Ukraine (oai.org.ua).
- «Commodity monitor» – an analytical weekly publication (publishing «Derzhzovnishinform»).
- Countries of the world (Ukrainian National Information Agency «Ukrinform»).
- KNUTE packages of studying-methodical support.
- KNUTE publishing: «Herald of KNUTE», «Commodities and Markets».
- KNUTE fund of audio-, video-and photo materials.

On KNUTE library website one can get access to an electronic catalogue and personal electronic form. One can also look through the electronic form from «Personal cabinet» on KNUTE website main page.

Formation of information culture of library users (researchers, teachers, students, etc.) is an important part of the library's work. Library activities are aimed at information provision for users, which means the accessibility and timeliness of information access. There are practical classes for the first-year students on librarian-bibliographical knowledge in form of lectures, practical work and excursions to the library. Great attention is paid to achieving knowledge of conducting document search in electronic catalogue of the library.

The introduction of new technologies gives an opportunity to broaden informational supplement of library users, what influences the quality of educational process. Cooperation with KNUTE structural units (faculties, departments, research and service departments) with the aim of improving the use of library collections and information resources, multi aspect book fund, computer network of libraries, reference information apparatus, library innovation, introduction of advanced technologies, experienced professional staff, improving the organization and regulation of labour, modern design, modern technical equipment and maximum computerisation of manufacturing processes contribute to the success of the library and a quality user's service.

Conditions of using library services:

- scientific literature lending library: professors and lecturers, scientists – one studying year, students – a month.
- study literature lending library: professors and lecturers, scientists – one studying year, students – a term;
- foreign literature lending library: all readers – one month;
- fiction literature lending library: all readers – 21 days.

Timetable of library work: Monday – Friday – 09:00 – 18:00.

The director of the KNUTE library – Shestopalova L.S., deputy director of the KNUTE library – Zubareva V.G.

Material and technical basis. For studying process needs all departments are equipped with necessary computer equipment, which counts 1,500 personal computers, there function: 42 computer cabinets, 10 interactive complexes, 20 multimedia projectors, 34 personal multimedia sets and 6 movable multimedia resources (PC with projectors on movable truck). In 2015 was upgraded software in 3 computer classes (IKKO, Medoc, Electronic documentation), which includes 60 units of computer equipment.

2.10. Organization of mobility by mobility programs.

According to the international collaboration programs the best students of Kyiv National University of Trade and Economic with foreign language knowledge and according to KNUTE top list are able to get an education abroad according to the indication and conditions, shown in the table.

Study programs of the Center for European Education at KNUTE

Partner university, country	Academic degree	Specialty	Duration	Mode of study	Language	Admission requirements
University of Auvergne <i>(Université d'Auvergne)</i> School of Management Clermont-Ferrand, France	Bachelor (Licence)	<ul style="list-style-type: none"> • Management 	1 year	full-time	French	<ul style="list-style-type: none"> • Minimum requirement French B1, • at least 2-3 years of study at KNUTE
	Master	<ul style="list-style-type: none"> • Operational Management; • Small and Medium Enterprises Management. 	2 years			<ul style="list-style-type: none"> • Minimum requirement French B2, • Bachelor degree
ESCP Europe Paris, France	Master	<ul style="list-style-type: none"> • Management 	2 years	full-time	English, French	<ul style="list-style-type: none"> • Minimum requirement French or English B2, • Bachelor degree
Paris-Est Créteil University <i>(Université Paris-Est Créteil)</i> The Eiffel School of Management (IAE Gustave Eiffel) Paris, France	Bachelor (Licence)	<ul style="list-style-type: none"> • Enterprise management; • Accounting, Audit and Control. 	1 year	full-time	French	<ul style="list-style-type: none"> • Minimum requirement French B1/B2, • at least 3 years of study at KNUTE
		<ul style="list-style-type: none"> • International Management 			English	<ul style="list-style-type: none"> • Minimum requirement English B2, • at least 3 years of study at KNUTE

Continuation of the table

Partner university, country	Academic degree	Specialty	Duration	Mode of study	Language	Admission requirements
	Master	<ul style="list-style-type: none"> • International Master in Business Management 				<ul style="list-style-type: none"> • Minimum requirement English B2/C1, • Bachelor degree
		<ul style="list-style-type: none"> • Management of Organizations; • Marketing; • Finance; • Accounting, Audit and Control. 	1-2 years		French	<ul style="list-style-type: none"> • Minimum requirement French B2/C1, • Bachelor degree
Audencia Nantes School of Management Nantes, France	Master	<ul style="list-style-type: none"> • Management 	1,5 year	full-time	French, English	<ul style="list-style-type: none"> • Minimum requirement French or English B2, • Bachelor degree
Grenoble Alps University <i>(Université Grenoble Alpes)</i> Faculty of Economics (Faculté d'Economie) Grenoble, France	Bachelor (Licence)	<ul style="list-style-type: none"> • Economics and Management 	1 year	online study mode	French, English	<ul style="list-style-type: none"> • Minimum requirement French or English B1/B2, • at least 3 years of study at KNUTE
	Master	<ul style="list-style-type: none"> • Management; • Finance; • Marketing. 	2 years	full-time	French	<ul style="list-style-type: none"> • Minimum requirement French B2/C1, • Bachelor degree

The end of the table

Partner university, country	Academic degree	Specialty	Duration	Mode of study	Language	Admission requirements	
University of Central Lancashire Preston, The United Kingdom	<i>School of Language, Literature and International Studies</i>		Themed week on your choice (July-August)	full-time	English	Minimum requirement English B1	
	<i>English Language Summer School</i>						
	Business School (from 2016)		1 year			<ul style="list-style-type: none"> • International business and management • Finance and investment • Marketing 	<ul style="list-style-type: none"> • Minimum requirement English B2/C1, • Bachelor degree
	Master						

2.11. Mandatory or selective «Mobility Windows».

«Mobility Window» (MW) – is the period provided for international student mobility. Mandatory MWs are limited by the periods of start and end of the semester (semester mobility) or academic year at an annual or multi-year (MA) mobility. Selective MWs occur in cross-border (distant) training when such training periods are defined by foreign partner depending on various factors.

2.12. Information on the types of certification (joint, double, multilateral).

As for today, all programs mentioned in p. 2.10 are implemented on the basis of double certification, i.e. by parallel or successive studying at KNUTE and the overseas partner universities.

2.13. The members of the consortium / partnership and their roles.

The University signed an agreement on cooperation between KNUTE and universities within which is implemented partnership exchange and training of students.

France	University of Auvergne
	Audencia Nantes School of Management
	Grenoble Alps University
	Paris-Est Créteil University
	ESCP
	Federation «Exchange France–Ukraine»
The UK	University of Central Lancashire
Italy	Guglielmo Marconi University
Poland	Krakiw Economics University
	Poznan University of Economics and Business
Germany	Bremen University

International programs and projects

Erasmus + KA1 «Mobility Project». Multiagency Agreement with Krakiw Economics University
«Polish Erasmus for Ukraine» between the Ministry of Education and Science of Ukraine and the Ministry of Science and Higher Education of Poland
Bilateral agreement between the Ministry of Education and Science of Ukraine and Ministry of Education of China on cooperation in education area
Agreement on cooperation between the Ministry of Education and

Projects prepared and submitted in 2016 to contest for the Erasmus + include the establishment of consortia involving foreign universities.

International agreements and programs

University, which entered to the Great Universities Charter, successfully collaborates with more than 105 higher educational establishments, international educational and scientific centers and organizations in many countries of the world, including Azerbaijan, Belorussia, Great Britain, Greece, China, Latvia, Lithuania, Moldova, Poland, Germany, Romania, Hungary, France, Japan and other countries.

KNUTE takes part in creation and realization of some international projects and programs for students, main among which are:

- student exchange program with Krakow economic university (Poland), which includes studying on bachelor programs during one term;
- Erasmus + KA1 mobility project, a multiagency agreement with Krakow Economics University;
- student exchange program with Poznan Economics University (Poland), which includes studying on bachelor programs during one term and having practice;
- student exchange program with Higher Management School «Audience» (Nant, France), which includes studying on programs during one term;
- a program of selecting candidates for training at the University d’Overn (France);
- student exchange program with Budapest Economics University (Hungary), which includes studying on bachelor programs during one term and having practice;
- program selecting candidates for studying on masters programs (French-, English- and Spanish-medium) in Paris Higher Commerce School (ESCP EUROPE) in Paris, London and Madrid;
- joint educational programs within the framework of agreements with higher educational establishments: Grenoble Alps University, Paris-Est Creteil University (UPEK), Central Lancashire University (the UK), Guillermo Marconi University (Italy), Bremen University (Germany), Federation «Exchange France–Ukraine» and others on purpose of studying by English- and French-medium Programs;
- KNUTE is a member of a University agency Francophonie (AUF), which annually provides university with grants for traineeship of French-speaking lecturers and researchers, as well as students, who take part in annual international programs of summer school.

According to the agreements between the Ministry of Education and Science of Ukraine and the Ministry of education of People's Republic of China in the sphere of education KNUTE students receive scholarships for studying (with one year studying on preparative department) in higher educational establishments of People's Republic of China.

According to the agreement «Polish Erasmus for Ukraine» between the Ministry of Education and Science of Ukraine and the Ministry of Science and Higher Education of Poland KNUTE students receive scholarships to study in higher educational institutions of the Republic of Poland.

2.14. Language courses.

European Education Center at KNUTE provides training in English and French following intensive training program that creates conditions for achieving levels of foreign language from A1 to B2 (according to the recommendations of the Committee on Education at the Council of Europe on teaching foreign languages).

Classes at language courses are conducted by highly qualified teachers with practical teaching experience. Training has a modular system. Topics of the module are designed to meet the needs of students, according to which teachers specially select topics to discuss, study materials, choose the type of tasks and activities.

The contingent of students is formed at the beginning of the school year. Students and graduates from all faculties, as well as KNUTE faculty and staff, can enroll for a foreign language program can. Tuition depends on the curriculum and the number of training hours.

Graduates of the European Education Center, who mastered foreign language at levels B1-B2, have the opportunity to take the exam for international language certificates (DELTA, IELTS) and take part in various forms of international academic mobility in the framework of cooperation agreements with European universities – KNUTE partners.

For more information and to enroll for a foreign language course contact the European Education Centre (Building D, room 229, tel. (044) 531-48-36).

2.15. Opportunities for practical training.

To provide practical training for students and their successful employment the University has established various forms of cooperation with organizations, including many specialized state agencies, financial institutions, banking institutions, judicial institutions, enterprises in the trade, hotel and restaurant business, insurance business based on contracts

signed for training of specialists, cooperation agreements, bilateral agreements of association, agreements on practical training of students, which create conditions for realization of practice programs and ensure full implementation of the requirements foreseen by the Provision on student practical training, the Order of organizing the practice of students abroad and the Order of practical training in enterprises, institutions and organizations of students from Kyiv National University of Trade and Economics who obtained educational degrees of «bachelor», «junior bachelor».

2.16. Learning in the workplace.

The University contributes to providing learning opportunities in the workplace for students, supporting educational projects of companies containing programs for the development of business literacy, employment skills, professional competences aimed at improving professional skills of graduates.

As an example, was conducted a workshop on molecular gastronomy at the Hilton Hotel H-bar; Program EY NextGen Academy, aimed at the development of future entrepreneurs and top managers, successors of family businesses; Certified Course of KPMG on Corporate Finance to increase knowledge in finance among the talented youth of Ukraine. The curriculum of the course consists of 5 classes of financial analysis, business valuation of companies and solving real business cases.

2.17. Sports and recreation facilities.

An important area of organizational and educational work of the University is the participation of students in such traditional activities as: University Day, Knowledge Day and Dedication of the first year students, International Students' Day, Debut of the first year student, Miss KNUTE, Faculty Open Days, Donor Days, Tourism Day, Student festival «Barbecue», Championship of the intellectual game «Jeopardy» and «Brain Ring», Festival of wits and humor at KNUTE for the Rector's Cup and more.

The University has arts and culture center, which includes such creative amateur groups as: folk student academic chamber choir, contemporary dance studio «Light», vocal and contemporary music studio, instrumental music studio, KNUTE wits and humor competition team «KNUTE team».

The University created the right conditions for physical training and sports: a modern stadium with artificial turf, sports ground, two sports halls, fitness room, wrestling room. There are also such sports sections as:

football (men and women), volleyball (men and women), basketball, badminton, table tennis, athletic gymnastics, aerobics, fitness, body fitness, judo, the art of self-defence, physical rehabilitation.

2.18. Student organizations.

Public life of KNUTE is rich, multifaceted and diverse. On a voluntary basis at the University operate:

- student self-governance council of the University, 6 student self-governance councils at faculties and 5 student councils in hostels;
- scientific community of students, graduate students, doctoral students and young researchers;
- student clubs – «Eco Club», «Lawyer», «Entrepreneur», «Manager», «Cyberneticist», «Advertiser», «Luca Pacioli», «Analyst-controller», «Chemists of KNUTE», «Culinary Club», «Everest», psychological club «Wisdom of Generations», sports clubs in football, basketball, volleyball, wrestling, union of consumerists «OSA»; students participate in the work of legal clinic «Center of legal protection»;
- national movement «Youth for consumer rights».

Information on student learning, leisure and sports is placed in the newspaper «University and Time», student magazine «Kyoto, 19», on the University website (<http://www.knteu.kiev.ua>), on the official website of KNUTE in social network "VKontakte" (<https://vk.com/knteu>) and on student TV "KNUTE-TV".

CONTENTS

INTRODUCTION	
1. General information	
1.1. Name and address.....	
1.2. Institution description.....	
1.3. Academic bodies	
1.4. Academic calendar.	
1.5. The list of available academic programs.....	
1.6. Admission requirements, including language policy and registration procedure.	
1.7. Mechanisms for credit mobility and prior learning recognition (formal and informal)	
1.8. Policy of ECTS credits distribution (institutional credit framework) .	
1.9. Mechanisms of academic management.....	
2. Resources and facilities	
2.1. Students' chair of Human Resources department	
2.2. Accommodation/housing conditions.....	
2.3. Catering	
2.4. The cost of accommodation.	
2.5. Financial support of students.....	
2.6. Medical services.	
2.7. Insurance.....	
2.8. Opportunities for students with disabilities and special needs.	
2.9. Learning facilities	
2.10. Organization of mobility by mobility programs	
2.11. Mandatory or selective «Mobility Windows».....	
2.12. Information on the types of certification (joint, double, multilateral).....	
2.13. The members of the consortium / partnership and their roles.....	
2.14. Language courses.....	
2.15. Opportunities for practical training	
2.16. Learning in the workplace	
2.17. Sports and recreation facilities	
2.18. Student organizations	
3. Program profile	
4. Academic program	
5. Information on academic components (disciplines)	